



## **MAY 4, 2020 BOARD MEETING**

---

### **1. Opening Meeting and Guidelines for the May 4, 2020 Virtual Board Meeting**

- Welcome members
- Note to members: you are participating in a Zoom webinar, as an attendee your audio and video is muted.
- A role call will take place to affirm board members in attendance for the May 4, 2020 virtual meeting.
- The Board Member will state their name prior to the Motion on an agenda item as the second motion will follow the same procedure; name first.
- All public comments will work with the public raising hands.
- The Board of School Directors will proceed with the May 4, 2020 Board Agenda.

#### **a. Call to Order (President Swanson)**

#### **b. Pledge to the Flag**

### **2. Approval of Minutes**

Approval of the April 20, 2020 Regular Board Meeting Minutes, the April 20, 2020 Committee of the Whole Meeting Minutes and the April 27, 2020 Finance Meeting Minutes.

### **3. Student/Staff Recognition and Board Reports - No Report**

### **4. Election of the Treasurer - One Year Appointment**

#### **Election of Treasurer**

Refer to Section 402 and 404 of the Public School Code of 1949

Elected \_\_\_\_\_

### **5. Financial Reports**

#### **a. Payment of Bills**

General Fund		
Procurement Card	\$	13,207.21
Checks/ACH/Wires	\$	1,060,065.81
Capital Projects Reserve Fund	\$	-
Mount Rock Projects-2018 Fund	\$	-
Cafeteria Fund	\$	-
Student Activities	\$	<u>5,486.18</u>
<b>Total</b>	<b>\$</b>	<b>1,078,759.20</b>

Motion to approve the payment of bills as presented.

**6. Reading of Correspondence**

**7. Recognition of Visitors**

**8. Public Comment Period**

**9. Structured Public Comment Period**

**10. Old Business**

**11. New Business**

**12. Personnel Items - Action Items**

**a. Resignation - Mrs. Martha Calaman**

Mrs. Martha Calaman has submitted her resignation for the purpose of retirement as a part-time middle school learning support aide, effective the end of the 2019-2020 school year.

The administration recommends the Board of School Directors approve Mrs. Calaman's resignation for the purpose of retirement, effective the end of the 2019-2020 school year.

**b. Recommended Approval for Grade Level Coordinators Co-Chairs -Two Year Term**

Dr. Robyn Euker, Director of Curriculum and Instruction would like to recommend Ms. Heidi Badda and Ms. Molly Kordes as Third Grade Level Co-Chair Coordinators for the 2020-2021 and 2021-2022 school years.

The administration recommends the Board of School Directors approve Ms. Badda and Ms. Kordes as Third Grade Level Co-Chair Coordinators, as presented.

**c. Recommended Approval for the Summer Custodian Roster**

The administration has completed the roster for the summer custodians, 2020. The roster is attached.

The administration recommends the Board of School Directors approve the summer custodian roster, 2020, as presented.

**13. New Business - Action Items**

**a. Credit Pay**

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

**Shane Miller \$1,560.00**

**Scott Penner \$1,560.00**

**\$3,120.00**

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Educational Association and the Big Spring School District.

## New Business - Action Items

### b. Recommended Approval for Proposed Agreements/Contracts

Below are recommended agreements for approval for the 2020-2021 school year, live links to each document in the matrix below:

**Message Archiving Services** The proposed renewal agreement between the Capital Area Intermediate Unit and the Big Spring School District for Barracuda Message Archiver Services has been reviewed by Mr. Robert Krepps, Questeq Technology Director. The agreement provides the district with an email archiving solution which is for eDiscovery and Right to Know Law compliance. This archiving solution is in support of the district's record retention policy.

**AgendaManager** The proposed renewal agreement between the Capital Area Intermediate Unit and the Big Spring School District for Agenda Manager Software Services has been reviewed by Mr. Robert Krepps, Questeq Technology Director. The agreement provides the district with an online meeting and agenda management solution.

**Vista ESY (Extended School Year) Contract** The proposed ESY Contract has been reviewed by Mr. William Gillet, Director of Student Services and Dr. Richard W. Fry, Superintendent of Schools. The contract is an extended school year educational service contract for a student regarding special educational and behavioral programs.

**Vista ESY Student Contract** The proposed Vista School ESY Contract has been reviewed by Mr. William Gillet, Director of Student Services and Dr. Richard W. Fry, Superintendent of Schools. The contract is an extended school year contract to assist a student with intensive support services.

**Yellow Breeches Trails Agreement** The proposed Yellow Breeches Educational Center Trails Agreement has been reviewed by Mr. William Gillet, Director of Student Services and Dr. Richard W. Fry, Superintendent of Schools. The agreement provides academic programs and related services to Big Spring students in an alternative setting.

**Capital Area Online Learning Association Advisor Services (CAOLA)** The proposed CAOLA agreement has been reviewed by Dr. Robyn Euker, Director of Curriculum and Instruction and Dr. Richard W. Fry, Superintendent of Schools. The agreement provides advising services for CAOLA students for Big Spring students.

<u>Who</u>	<u>Description</u>	<u>Yrs</u>	<u>Amount</u>	
CAIU	<a href="#">Agenda Manager</a>	3 yr	\$3,400.00	/ yr
CAIU	<a href="#">CAOLA Advisor Svcs</a>	1 yr	\$10,000.00	
CAIU	<a href="#">Message Archiving</a>	3 yr	\$2,300.00	/ yr
Raptor	<a href="#">Visitor Security</a>	1 yr	\$2,825.00	
Vista	<a href="#">ESY Contract - Individual</a>	1 yr	\$8,191.05	
Vista	<a href="#">ESY Contract - Individual</a>	1 yr	\$2,964.70	+ aide
YelBre	<a href="#">Trails - 50 days</a>	1 yr	\$40,500.00	

The administration recommends the Board of School Directors approve the agreements listed above, as presented.

## **New Business - Action Items**

### **c. Approve Payments from Mt Rock Projects 2018 Fund**

The District received the following pay applications listed below:

<b>Project</b>	<b>From</b>	<b>Description</b>	<b>Amount</b>	<b>Remaining</b>
Ph2 - BSSD	Crabtree, Rohrbaugh & Assoc.	Invoice 3196-20	287.57	\$ ---

The administration recommends the Board of School Directors approve the payment of \$287.57 to Crabtree, Rohrbaugh & Associates, as presented.

### **d. Recommended Approval for a Proposed 2020-2021 Alternative School Calendar**

The administration drafted a proposed alternative school district calendar for the 2020-2021 school year and it is included with the agenda. The calendar would need to be officially enacted by the Board of School Directors at the July 27, 2020 meeting or the August 10, 2020 meeting.

The administration recommends that the Board of School Directors approve the proposed alternative 2020-2021 school district calendar, as presented.

## **14. New Business - Information Item**

## **15. Discussion Item**

## **16. Future Board Agenda Items**

## **17. Board Reports**

- a. District Improvement Committee - Mr. Over, Mr. Myers**
- b. Athletic Committee - Mr. Deihl, Mr. Wardle, Mr. Myers**
- c. Vocational-Technical School - Mr. Piper, Mr. Wardle**
- d. Building and Property Committee - Mr. Roush, Mr. Piper, Mr. Swanson, Mr. Over**
- e. Finance Committee - Mr. Deihl, Mr. Piper, Mr. Swanson, Mr. Gutshall**
- f. South Central Trust - Mr. Deihl**
- g. Capital Area Intermediate Unit - Mr. Swanson**
- h. Tax Collection Committee - Mr. Swanson**
- i. Future Board Agenda Items**
- j. Superintendent's Report**

## **18. Meeting Closing**

### **a. Business from the Floor**

### **b. Public Comment Regarding Future Board Agenda Items**

### **c. Adjournment**

Meeting adjourned at \_\_\_\_\_ PM, **May 4, 2020.**

Next scheduled meeting is: **May 18, 2020.**